

## PICA ANNUAL GENERAL MEETING

*Per PICA bylaws, no new business is to be discussed at the AGM. Standing business conducted at the AGM is as follows:*

- 1) *Presentation of annual Committee Reports*
- 2) *Presentation of annual Financial Report*
- 3) *Selection of Board of Directors for 2023-2024*

**Meeting Date:** August 26<sup>th</sup>, 2023

Meeting Minutes

*Prepared by: Amy Harding, Secretary*

Please submit proposed corrections or omissions to [amy@hardingworks.org](mailto:amy@hardingworks.org) no later than 14 days after Minutes publication date.

### In Attendance

#### EXECUTIVE COMMITTEE

Anna LeBlanc, President  
Bonnie Rankin, Vice-President  
Amy Harding, Secretary  
Anne Chaldecott, Treasurer

#### BOARD OF DIRECTORS

Ed George  
Skip Hamilton  
Nancy MacDonald

#### GENERAL MEMBERSHIP

Ashlynn Baird  
Sheila Brand  
Susan Forsyth  
Bill Fraser  
Gloria Fraser  
Moiria Harding  
Joyce Halasz  
Philip Landry  
Jennifer Langille  
AJ Law  
Paula Law  
Andrew LeBlanc  
Myrna LeBlanc  
Aaron (Butch) MacDonald  
Isaac MacDonald  
MaryAnne MacDonald  
Sarah MacDonald  
Kirk Monroe  
Darryl Rankin  
Sheila Rankin  
Troy Rankin  
Ducky Thompson  
Mike Tobin  
Sheila Tobin

#### COMMUNITY ATTENDEES

Casey O'Shea  
Petra Rankin  
Kirby Veevers  
Eric Veevers

### Call to Order, Approvals

President Anna LeBlanc calls meeting to order, and thanks all members of the community for all that they do for the island.

### **General Announcement:**

At the August 17<sup>th</sup> ratepayers meeting, Darla MacKeil reported that the Municipality of Pictou County will bring wifi to the island. The cost will be \$49.99/month. If enough people are interested, they will send someone over to do a consult to make sure interested parties can get a good signal. Information on who to contact to sign up for a contact will be sent to the Pictou Island email list.

## **PICA COMMITTEE ANNUAL REPORTS**

### **Church/Cemetery Committee**

Presented by: Nancy MacDonald & Myrna LeBlanc

Last summer the Church and Cemetery committees decided to merge – it is now one committee. The committee bank accounts have been combined; Myrna & Anna LeBlanc hold signing authority. There is an associated email account for e-transfers (donations, etc.).

Cemetery: committee is in process of obtaining a gate for the old cemetery road to restrict access and prevent damage to the road. Installation is anticipated this fall, and will limit vehicle size to 4x4/side-by-side.

Church: Quote provided for repair of bell tower and gutters was higher than anticipated – exceeds total available funds. Repair project is currently on hold, pending discussion/selection of alternative strategy or completion of additional fundraising. Nancy mentions that the idea of removing rather than repairing bell tower has been suggested as a less expensive option. Nancy encourages everyone to think about possible solutions that would allow community to maintain a building they are proud of, and notes that there are additional repairs to outside of building to be done, which will have additional cost.

The concert raised \$1,000; the committee thanks Susan Baird and all members who brought food for the reception. Committee also thanks the Heritage Society for their donation of \$1000. Additional funds received were proceeds from the online craft auction (\$3,140) and \$600 in private donations.

### **Student Committee**

Presented by: Aaron (Butch) MacDonald

Student: Hannah Fleury mowed all summer and did a good job. Aaron notes we might want to hire someone for shoulder season. Amy mentions she has spoken to Hannah, who is willing and interested to continue work on weekends through September.

### **Garbage Committee**

Presented by: Aaron (Butch) MacDonald

Having two dumpsters at the mainland wharf seems to be meeting island needs. The second junk run wasn't totally full, so it appears that two junk runs per season seems to be adequate. Nancy observes that perhaps the dumpsters should be locked in the fall once the ferry stops. Gretchen mentions the possibility of a third recycling run was broached at the RatePayers meeting. Anna affirms: Darla says if we want to consider a third junk run she will work with us on that one as well.

### **Communications Committee**

Presented by: Amy Harding & Casey O'Shea *on behalf of* Linda Schweitzer

Amy issues a couple of general reminders about the [pictouisland@gmail.com](mailto:pictouisland@gmail.com) address:

- The email is not a ListServ: messages sent to this address are not seen by the island at large.

- Messages sent to this address are seen only by the Communications Team (Amy & Linda S.). If you are responding to, for example, 'A Message from Captain Ryan', please use the email address given in the body of the email to contact that person, rather than replying. We do try to forward messages, but may not see them immediately.
- This account is used to send information about events, services, and issues/opportunities affecting the community. If you have an urgent message to relay to the community that falls into one of these categories, please *also* contact Linda or Amy by another means (text, Facebook Messenger) to be sure we see and send your notice.

Casey reports on the projects that he, as PARL summer student, has been working on: developing a Harbour Authority contact list; updating the Pictou Island phone list; and digitizing 30+ years worth of PICA records.

### **Ferry Committee**

Presented by: Bill Fraser

*Written report as presented:*

"The single biggest issues that the Ferry Committee had to deal with was the change in the originating port from Pictou Island to Caribou beginning July 1. While the change was not met with widespread enthusiasm, most recognized the practical issues that dictated the change. The operator agreed to adjust scheduling to lessen the impact of the change in the departure port.

There were some safety concerns identified by PICA members that are being addressed with the operator.

We are grateful for the service provided by Kirk and Susan for the months of May and June.

Peter Lauch and AJ Law have joined the committee.

Finally, in the absence of clear Terms of Reference for the Ferry Committee, we have prepared a draft version for review by PICA and propose their acceptance at the next regular PICA meeting.

Respectfully submitted on behalf of the Ferry Committee

Bill Fraser"

### **Park Committee**

Presented by: Anne Chaldecott *on behalf of* Susan Witcomb

During the work party, the change room / storage building got a new roof: thanks to all who helped, and particularly Chris Stafford. The committee thanks those community members who cleaned up all the Fiona debris and took it off on the junk run. The memorial itself needs a bit of work as does the landscaping. The committee thanks Hannah Fleury for keeping the park mowed. Next year is the park's 30th anniversary, and it might be nice to 'jazz up' the annual picnic in celebration. If anyone has ideas for the 30th anniversary, please bring them to Anne or Susan W.

### **Events Committee**

No report presented

## **Road Committee**

Presented by: Jennifer Langille *on behalf of Kay Langille*

It is great to have the road work completed; Kay didn't have anyone contact her with complaints. A big 'thank you' to Karla McFarland, who made the project happen. The next project for which the committee is advocating is bush cutting (e.g. in the ditches). Committee has been in touch with public works and they responded they are looking into possibility of having some work of this done and may have options with in-house equipment they can use.

## **REPORTS FROM OTHER COMMUNITY ORGANIZATIONS**

### **Pictou Island Heritage Society**

Presented by: Sheila Rankin *on behalf of Brenda Spence-McLeod*

The Society held their annual Lobsterfest, sponsored by local fishermen and hosted by Wendy & Lorne. Tickets were sold on one of Sheila Rankin's paintings as a fundraiser. The winner was Martin [Last name?], whose grandfather was a keeper. The Society's 2 card parties were a great success and they have been asked to hold a third, which will take place September 30<sup>th</sup>. The Society continues to accept donations of refundables, which can be dropped off at Lorne & Wendy's (re: 'The Store'). Sheila remarks that none of what they do would be possible without support of island community and the Society is very grateful. PIHS is reviewing their Terms of Reference and working on updating and enhancing their website, which Casey will be assisting with. They made a \$1,000 donation to Church Committee. Work on the lighthouse interpretive panels is almost complete. They have a current call out to the community for pictures of island lighthouses and keepers. Decals, bumper stickers, and cards with the HS logo are available at the Market. PIHS was approached by PICA and has agreed to take over care of lighthouse. They have treated the new deck with sealant and received permission from Bill (MacMillan) to make a path across his property for public access. They are working on making access to boat museum more regular and looking to enhance the museum with audio-visual assists. Their AGM will be held on September 30<sup>th</sup>.

### **Pictou Island Fire Department**

Presented by: Aaron (Butch) MacDonald

Report: 'Look outside at the beautiful fire truck!' Nancy also mentions the parade and the new wagon. Anne (Treasurer) notes that the 50/50 and the funds received as a result of that has been an incredible help and encourages everyone to keep on buying those tickets.

### **Harbour Authority**

Presented by: Jennifer Langille

The HA has been in touch with Small Craft Harbors to request a site visit to assess damage from Hurricane Fiona. They reported that the East Wharf is too low: SCH said it is a precast and should be easy to lift. A site visit is anticipated to occur within the next few weeks. HA will email all boats on their newly-established Contact List and let them know the date of the site visit, asking those on the list to bring their boat to the harbor. The HA thanks Casey his work on their Contact List. If you are not on the list but would like to be, please contact Jenn ([jjlangille@gmail.com](mailto:jjlangille@gmail.com)). The winch is currently out of commission. HA thanks PICA for funding wharf repairs this season. It is important to note that the HA's only sources of revenue are parking and docking fees. Additionally, space for boats/vehicles is limited – holding a permit does not guarantee you a spot; please park efficiently. If anyone would like to join the

Harbour Authority, please reach out to Jenn or Colin. Anne reports that in the next couple of weeks all vehicles at the wharf will have their tags reviewed, to identify if there are any vehicles that have been abandoned. If you have a vehicle but no tag, please contact Anne ASAP ([anneoftheisland@gmail.com](mailto:anneoftheisland@gmail.com)).

## **PICA ANNUAL FINANCIAL REPORT**

Presented by: Anne Chaldecott

[See attached Income Statement for FY 22-23.]

While last year's auction remains the record-breaker, this year's food auction + online craft auction brought in \$7,800! Thank you everyone who bid and donated!

Other revenue – card sales: If you are interested in cards, let Anne know, and we will order more, as we have only 8 boxes remaining.

Lighthouse repairs were funded from a grant received when ownership was taken over by PICA. As the new stewards of the lighthouse, the Heritage Society will have access to the remainder of that grant.

Donations collected at this summer's potluck totalled \$305 and were donated by PICA to the Pictou Food Bank.

Anne noted the origin of the funds in PICA's GIC: Jay Veevers (mother of Kirby) bought land on Pictou Island sight unseen, and then came here and fell in love with it. In her will, she left PICA \$20,000. Anne expresses gratitude on behalf of the association for this incredibly generous donation.

Bill Fraser asks whether the Church & Cemetery have separate accounts. Nancy explains no, and that cumulatively they hold about \$27,000, but \$6,000 is earmarked for purchase of the cemetery gate.

## **PICA ANNUAL BOARD OF DIRECTORS APPOINTMENT**

Anna explains 2022-2023 Director terms conclude with this meeting and a new Board must be appointed. Anna calls for volunteers.

### **Criteria Review**

Directors: Per PICA bylaws a Director must:

1. Attend a minimum of 50% (3 of 6) meetings during their term
2. Be a member of at least one PICA committee (chairing a committee is encouraged)
3. Be a member of PICA

PICA Membership: Per PICA bylaws anyone aged 18+ may become a member of the Association provided they meet one of the two following conditions:

1. They are a landowner holding a deed to property on the island
2. They have a) Attended at least one PICA meeting within the past 12 months *and* b) Have provided the civic address of their Pictou Island residence to the Secretary along with a request to be added to the Registry of Members.

Jennifer Langille asks if the Registry of Members is available for review. Amy Harding responds that while it is not publicly available, anyone who would like to check their own membership status can reach out to the Secretary (at this moment, Amy herself).

## Selection of Board of Directors for 2023-2034

- 2022-2023 Directors who volunteer to serve an additional term:
  - Anne Chaldecott
  - Skip Hamilton
  - Amy Harding
  - Anna LeBlanc
  - Nancy MacDonald
  - Bonnie Rankin
- 2022-2023 Director resigning:
  - Ed George
- 2022-2023 Directors not present, no offer made:
  - Kay Langille
  - Brenda Spence-McLeod
- Individuals who volunteer to join Board of Directors for 2023-2024 term:
  - Ashlynn Baird
  - Jennifer Langille
  - Linda Schweitzer (not present; offer relayed by Amy Harding)
- Motion to nominate all individuals who have offered to serve on 2023-2024 Board of Directors for appointment.  
**Motion:** Bill Fraser      **Seconded:** Ducky Thompson  
**Vote:** no opposition, motion carried

## Agenda Items for Next Regular Meeting

- To discuss establishing future practice of having a regular business meeting in August, in addition to the AGM
- New holes for outhouses at east end beach & Community Centre

## Adjournment

**Motion to adjourn:** Susan Forsyth      **Seconded:** Philip Landry  
**Vote:** all in favor, motion carried

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## PICA BOD Convene to Elect Executive Committee

- Immediately following the AGM, the 2023-2024 Board of Directors met to select from their ranks the Executive Committee for the coming year. All new board members were present, with the exception of Linda Schweitzer.
- By unanimous vote, the 2023-2024 Executive Committee is as follows:
  - President: Anna LeBlanc
  - Vice-President: Bonnie Rankin
  - Treasurer: Anne Chaldecott
  - Secretary: Amy Harding

# Pictou Island Community Association

Income Statement May 31, 2023

*for fiscal year June 1, 2022 - May 31, 2023*

## Revenue

Food Auction	\$8,382.00
Potluck	\$450.00
Card Sales	\$275.00
Donations	\$965.00
Interest - GIC	\$106.74
Total Revenue:	<u>\$10,178.74</u>

## Expenses

Insurance	\$1,502.00
Office, Bank charges, Fees	\$315.64
Community Centre R&M	\$136.19
Labour	\$327.42
Supplies	\$354.25
Misc. (Band, etc.)	\$870.00
Lighthouse R&M	\$4,888.18
Donations	\$450.00
Total Expenses:	<u>\$8,843.68</u>

**Net Revenue FY 22-23: \$1,335.06**

## As of June 1, 2022

Bank Balance	\$34,083.27
TD GIC	\$22,849.87
Total Funds:	<u>\$56,933.14</u>
Revenue:	\$1,335.06

## As of May 31, 2023

Bank Balance	\$35,311.59
TD GIC	\$22,956.61
Total Funds:	<u>\$58,268.20</u>